

# École Qayqayt Elementary School Parent Advisory Council Meeting

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February 15, 2023 – AGENDA  
Via ZOOM

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2022/2023 Executive

Chair: JC Valeros

Treasurer: Andrea Arnold

Vice Chair: Michelle Kennedy

Secretary: Grace Steyn

DPAC Rep: Vacant

CPF Rep: Heather Hansen

Members @ Large: Michelle Bridge, Allison Clavelle, Laura Kwong, Ashlee Reid, Jocelyn Cross

Volunteer Coordinator: TBD

Facebook/IG: Grace Steyn

Principal: Suzanne Cameron

Vice Principal:

School Board Trustee: Danielle Connelly

Community Schools: Rick Bloudell

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## Call to Order and Welcome | JC Valeros

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Welcome and Territorial Acknowledgement

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## Approval of Minutes and Agenda | JC Valeros

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Motion to approve minutes by JC seconded by Laura K.

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## BCCPAC Presentation | BCCPAC President Chris Schultz-Lorentzen

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Chris has been involved in supporting public education since 1992. He has been actively involved as a PAC member in various schools and has taken on PAC roles in the last 5 years including SD42 DPAC and BCCPAC Committees. His family primarily lives, works and plays on the traditional, shared and unceded Territory of the hən̓q̓əmíŋəm speaking People of the Katzie First Nation and Kwantlen First Nation.

## Working Together: PACs, DPACs and BCCPAC - 30 minutes

Learn how important parents/guardians are as stakeholders in our children's education. This session includes an overview of the relationship between PACs, DPACs and BCCPAC and how they work together with our education partners to improve our education system.

Include presentation

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## **School District Liaison Report | Danielle Connelly**

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At February's Educations Policy & Planning Meeting:

- We received update on the Programs of Choice review. More details re: the timeline for on District website. Consultant has reached out to connect with stakeholders.
- We received a presentation from Student Voice with regards to a survey their recently conducted. There was a high response rate with lots of open ended questions. Students seem to have a sense of belonging and safety. The whole presentation is in the Education Committee meeting agenda: [eSCRIBE Agenda Package \(newwestschools.ca\)](http://newwestschools.ca)
- Update from HR – the high absentee rate of Special Ed and Teachers continue.
- Nourishment Update: There is a huge increased in subsidized lunches.
- Note about Hybrid Board and Committee Meeting starting in April. Cost of setting up boardroom is substantially lower, \$12,000.
- Information shared about student outcomes. Grade 4 FSA results– literacy and numeracy concerns noted and will continue to watch.

At February's Operation Meetings:

- Growth and capacity challenges ongoing. School Board working with Province and City to explore options and funding.

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## **Community Schools Report | Rick Bloude**

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Season of Programming underway. 8 programs at Qayqayt currently. No access to gym due to afterschool programl needing that space. Red Fox is working on moving their programs to Tipperary Park.

- Spring Flyer will be coming out soon and will be shared with families before Spring Break.
- Summer Learning – 1<sup>st</sup> two weeks of July. Flyer will be emailed to families in April. Working on finalizing programs.
- Wellness Centre Advisory meeting on March 6<sup>th</sup>. Family Smart and Parent group from NWSS involved. Community and Professionals also involved.
- Parent Education Night: April 20 – Fraser Middle School Gym: Disordered Eating Parent Education Night. Flyer will be circulated District wide.

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## **Principal Report | Suzanne Cameron**

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- In January we had a great two weeks with Drumming instructor. All families should have received a video. Kids loved it. Great time had by all. Kindergarteners had Mike Critters. Both funded by Affordability Fund.
- Maple Man came in today to visit EFI students.

- February 27: Lacrosse Association will be back to show children the basics of lacrosse in their gym classes.
- Next week is Family Day. Decision was made to celebrate Family Day and not Mothers/Fathers day. Working on Family Day gifts.
- Kids are looking forward to Spring Break.
- Encouraging all families to connect with Suzanne if any concerns.

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### **PAC Chair Report | JC Valeros**

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1. Update on the passed motion we made at the January PAC meeting to write a letter to the Board. The PAC sent a letter and on their Jan 31st Regular board meeting, they made a decision to move ahead with a plan for hybrid meetings starting in the Spring.
2. PAC Meeting Minutes - the meeting minutes are now up-to-date and can be found under "Documents" at the login page of the PAC website account.
3. Art Card Fundraiser -
  - a. A reminder the discount pricing is only applicable for 3 or more orders. Please ensure to select the correct price to save us, parent volunteers, time on double checking everyone's orders.
  - b. All orders must be paid and handed back to your child's teacher on Friday, Feb 24th. We have a tight deadline window to coordinate the packages and mail them to our supplier and ensure they arrive back to us on time.
4. Tru Earth Fundraiser - the PAC has joined forces and partnered with Tru Earth to provide our families an eco-friendly way of doing laundry while supporting our school. Link to come very soon.
5. PAC Subway Lunch on Friday, Feb 24th - the last day to place your order is on Thursday, Feb 16th. We've heard from several families that there's a class or classes going on a field trip on Feb 24th, if you have placed your order and need to make changes, please send your request to [chair.qayqayt@gmail.com](mailto:chair.qayqayt@gmail.com).
6. PAC White Spot Lunch on Fri, March 31st - the last day to place your order is on Thursday, March 9th.
7. Read-A-Thon: thank you everyone for supporting our Read-A-Thon. Please watch out for Mme. Cameron's weekly newsletter. 85202 minutes read, 50 % participation, \$2350 raised for Qayqayt PAC, 66 trees were planted. Results for prizes will be coming out soon.
8. Please save the date, our AGM and Elections Night will be on Wednesday, May 10th at 7:00 pm. This is a hybrid meeting and more information to come soon.

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### **DPAC Report | JC Valeros % Michelle Kennedy**

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1. Treasurer Report/Chair Report
2. Any bursaries made to NWSS graduates cannot come out of gaming account starting in 2023/2024 school year. They MUST come out of general account (beginning next school year)..
3. District Update-Karim Hashlaf

4. Coast Mountain Bus company looking at all school bus routes and data (ie. volumes and peak times) for transportation to all schools. Supportive of walking school bus. Advocacy for the changing of the school zone speed limit times
5. Ileana Neilson-SD40 Early Learning Childcare Manager
6. Partners with Purpose Society and Westminster After School Society
7. environmental scan (completed June 2023) and gathering data around needs, volume, ability of school ground childcare. Child Care Resource and Referral can help families gather more information
8. School Board Trustee-Maya Russell
9. Capital Planning- Understanding growth and Enrollment pressures. Secure solid plans for new school in the Downtown area. Program of choice review-will be many opportunities for consultation
10. Queensborough MLA Aman Singh will be attending February DPAC Meeting and answering questions-submit to [chair.qayqayt@gmail.com](mailto:chair.qayqayt@gmail.com)
11. Consent will be added to the curriculum this upcoming year for grade 4-12 (from Jennifer Whiteside-previous Minister of Education)
12. Programs of Choice representative (person doing the consultation in the District) will be present to hear from parents at the DPAC meeting

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## CPF Report | Heather Hansen

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1. The CPF exec has been hard at work organizing a Quebec cultural trip for 94 Grade 7 and 8 students from EGMS. This trip will occur March 12<sup>th</sup> to the 18<sup>th</sup> and includes time in Quebec city, Montreal and more. Unfortunately, the trip saw far more applications than could be accommodated this year and many students were waitlisted.
2. The Maple Man (<https://www.themapleman.ca/en/>) returned to Qayqayt today for the first time in many years. The Maple Man offers a socio cultural presentation and experience for French language learners and is a beloved tradition in the District. Canadian Parents for French is proud to support this happen.
3. The local New Westminster chapter of CPF executives attended a focus group with the District as stakeholders on the Programs of Choice review in late January. The timeline for engagement of other stakeholders and the public can be found here: <https://newwestschools.ca/programs-services/programs-of-choice/programs-of-choice-review/>.
4. This is my last year as the CPF rep at Qayqayt as my youngest child moves up to Middle school this year. If anyone is interested in this role, please feel free to reach out to ask questions! I will remain on the CPF exec next year and would be happy to help you learn the ropes.

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## Parent Education Team Report | Grace Steyn & Michelle Kennedy

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A Parent Education Night will be co-hosted with Herbert Spencer PAC and is booked for April 19, 2023. The session is entitled 'Safer Space for Adults' with the *Children of the Street Program* through PLEA Community Services Society of BC. This session will focus on online safety.

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## **Treasurer Report | Andrea Arnold**

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See attached reports.

Discussion to amalgamate line item: add school wide

Motion to update line item Andrea seconded by Jos. Approved.

Andrea will be last year as Treasurer. If anyone is interested, please let her know.

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## **New Business | JC Valeros**

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1. We received a suggestion/request from a Grade 5 Qayqayt Parent requesting that Translink add a bus stop for Bus #103 to the Fraser River Middle School (Royal Avenue or Eight Street or across from Douglas College) from Victoria Hill. The last stop is currently at New West Skytrain station. Parent is concerned that this stop is not always child-friendly.

JC will connect with Danielle re: connecting with Translink.

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## **Open Forum | JC Valeros**

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- Laura Kwong: DPAC is quite involved in Budget Consultation. In addition to completing survey sent out, you can also connect with DPAC for specific requests.
- Parent question re: Breakfast Club. Mme. Cameron – there was a breakfast club previously. It became more of a ‘daycare’. Now children are coming as needed.
- Fundraising idea: Orchard Fundraising – parent will connect with JC.
- Question about everyone voting at PAC. Will be clarified.

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## **Adjournment | Motion to Grace, seconded by Laura. Adjournment of meeting**

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Next Meeting will be on Wednesday, March 8, 2023

Upcoming PAC Meeting Dates for 2022/2023

April 12, 2023

May 10, 2023

June 14, 2023

**Qayqayt PAC 2022 - 2023**  
**Treasurer's Monthly Report - General Account**  
**January 11 to February 15, 2023**

	Jan 11 to Feb 15	Year to Date	<u>2022 - 2023</u> <u>Budget</u>	<u>Variance</u>	
<b>Expenditures</b>					
PAC Office & Fundraising Supplies	-	69.57	400.00	(330.43)	
PAC Meeting - Childminding	-	25.00	500.00	(475.00)	
PAC Meeting - Refreshments	-	0.00	300.00	(300.00)	
Hotluches.net software	-	0.00	420.00	(420.00)	
Zoom Annual Membership	-	224.00	224.00	0.00	
Foodsafe certification	-	0.00	50.00	(50.00)	
Go Daddy domain purchase - qayqaytpac.ca	-	20.99	20.00	0.99	
Bursaries	-	1,000.00	1,000.00	0.00	
Curriculum Materials Subsidy	564.81	1,696.06	8,600.00	(6,903.94)	
Curriculum Materials Subsidy - Special Requests	38.42	71.13	1,000.00	(928.87)	
Teacher/Staff Appreciation Gifts	30.00	30.00	400.00	(370.00)	
Staff Appreciation Lunch	-	0.00	850.00	(900.00)	
Salema Noon Spring Program for Parents	-	0.00	367.50	(735.00)	*DPAC Gaming Grant covers expense
Parent Educational Workshop - Fall	-	0.00	500.00	(500.00)	
Parent Educational Workshop - Spring	-	0.00	500.00	(500.00)	
Sports Day - Student Volunteer Lunch	-	0.00	50.00	(50.00)	
Qayqayt Cafe coffee event - November	-	106.05	200.00	(93.95)	
Welcome Back / Fall Family Event - postponed	-	0	0.00	0.00	
Spring Family Event	-	0	0.00	0.00	
Winter Wonderland - popcorn station	-	185.42	500.00	(314.58)	*covered by NW Neighbourhood grant
		<b>3,242.80</b>	<b>15,381.50</b>	<b>(12,556.20)</b>	
<b>Revenue:</b>					
DPAC Grant - for speaker	-	367.50	735.00	(367.50)	*deposit for 2021 - 2022 year made Sept 2022
Olivers Labels	-	0.00	100.00	(100.00)	
Mt Seymour Seasons Pass Sales	-	0.00	100.00	(100.00)	
Face Masks - Qayqayt Spirit Masks	-	0.00	500.00	(500.00)	
Purdy's Chocolates - Christmas	1,237.69	1,237.69	1,000.00	237.69	
Qayqayt PAC Return-it Bottle Depot	-	22.14	50.00	(27.86)	
Read-a-thon	-	0.00	3,500.00	(3,500.00)	*readathon closed out with 1997.50 in proceeds/prizes to be purchased
Rocky Point Ice Cream Truck - Sept 2022	-	109.00	300.00	(191.00)	
Art Fundraiser - cards, magnets with child's art	2,796.40	(139.62)	1,500.00	(1,639.62)	**orders still open
NWFD Canucks Game	-	506.70	0.00	506.70	
Welcome Back Event - Donations	-	220.62	0.00	220.62	
<b>PAC Hot Lunches</b>					
Sep 2022 - Opa! Greek Food	-	254.69	400.00	(145.31)	
Oct 2022 - Panago	-	322.15	300.00	22.15	
Nov 2022 - Woomi Sushi	-	326.15	300.00	26.15	
Dec 2022 - Grill Cheese	-	262.98	300.00	(37.02)	
Feb 2023 - Subway	1,068.46	0.00	300.00	(300.00)	**orders still open
Mar 2023 - White Spot	1,321.65	0.00	300.00	(300.00)	**orders still open
April 2023	-	0.00	300.00	(300.00)	
May 2023	-	0.00	300.00	(300.00)	
June 2023	-	0.00	400.00	(400.00)	
<b>PAC Treat Tuesdays</b>					
Nov 2022 - Mini cupcakes	-	190.01	200.00	(9.99)	
Jan 2023 - Kernels	-	316.32	200.00	116.32	
Feb 2023 - Cancelled	-	0.00	200.00	(200.00)	
Apr 2023 - Cancelled	-	0.00	200.00	(200.00)	
May 2023 - Cancelled	-	0.00	200.00	(200.00)	
	<b>6,424.20</b>	<b>3,996.33</b>	<b>11,685.00</b>	<b>(7,688.67)</b>	

<b>Qayqayt PAC General Account 2022 - 2023</b>		
<b>Statement of Revenue and Expenditures</b>		
<b>January 11, 2023 to February 13, 2023</b>		
<b>Bank Balance as of January 11, 2022</b>	<b>11,823.22</b>	
<b>Receivables:</b>		
Purdy's Chocolates - Christmas Program Proceeds	1,237.69	
<b>PAC Fundraisers (orders through hotlunches.net)</b>		
Bambora payments	3,341.12	
E-transfers	447.43	
Cash	2.50	
	<b>5,028.74</b>	<b>Total Revenue</b>
<b>Expenditures:</b>		
Cheque 212 - Stofer Images - Art Fundraiser materials	(80.01)	
Cheque 213 - Inclusive Education Bursary	(500.00)	
Cheque 214 - Marites McCarthy Bursary	(500.00)	
Cheque 215 - Curriculum Subsidy - Resource teacher	(200.00)	
E-transfer - PAC Reimbursement - VP Departure Gift	(30.00)	
E-transfer - Curriculum Subsidy - Div 29	(200.00)	
E-transfer - Curriculum Subsidy - Div 10	(94.72)	
E-transfer - Curriculum Subsidy - ADST	(70.00)	
	<b>(1,674.73)</b>	<b>Total Expenditures</b>
<b>Bank Balance as of February 13</b>	<b>15,177.23</b>	
Cash on hand (Petty Cash)	100.60	
<b>Outstanding Receivables (yet to be deposited)</b>		
n/a		
<b>Outstanding Expenditures:</b>		
E-transfer - Curriculum Subidy Reimbursement - Div 27	(199.96)	
Cheque 156 - PAC Reimburment - Student Gift Card Prizes - 2021 - 2022	(60.00)	
Cheque 177 - Classroom Reimbursement - Division 17 - 2021 - 2022	(214.69)	
Cheque 216 - Science World Parent Volunteer fees - Div 6 and 7	(38.42)	
	<b>(513.07)</b>	<b>Total Outstanding Expenditures</b>
	<b>14,764.76</b>	<b>Total available funds</b>

...						5,127.29				
.../ balance brought forward (September 21 2022)										
	<u>Actual 2021-2022</u>	<u>Anticipated Budget</u>	<u>Anticipated Income</u>	<u>Net Difference</u>	<u>Actual Spent YTD</u>	<u>Actual Income YTD</u>	<u>Net Difference</u>	<u>Notes</u>	<u>PAC Exec Notes</u>	
<b>Grants</b>										
BC Gaming Grant	10,440.00	-	11,260.00	11,260.00	-	11,260.00	11,260.00	*Gaming Grant \$20 per child based on previous year enrollment ** 598 students 2021-2022. Anticipated 11, 960.00, received 11,260.00. Updated Anticipated budget item.		
<b>Reoccurring Annual Programs/Event Expenditures</b>										
Membership BCCPAC	75.00	(75.00)	-	(75.00)	(75.00)		(75.00)			
Extracurricular Activities Subsidy	7,285.25	(10,150.00)	-	(10,150.00)	(935.10)		(935.10)	\$350 per division, 29 divisions		
School-wide workshop	0.00	-	-	-	-		-	*drumming residency covered by one-time d	*one-time provincial Accessibility fund will be covering school-wide program this year. \$1000 remains in budget for additional support. 2,000 budgeted last year, not spent. Previous years this line item was \$3000.	
Grade 5 grad support	370.15	(400.00)	-	(400.00)	-		-		based on # of kids in grade 5 X \$10	
School-wide EC Field Trip - Movie Theatre	1,500.00	(2,500.00)	-	(2,500.00)	-		-	For FEB VOTE: add line item *school admin requesting to use this year's workshop monies for student movie theatre trip; \$1000 from workshop line item; plus 500 from 50/50 earnings and \$1,000 fine art/science experience		
<b>Presentations</b>										
Salema Noon's Spring Program for Kids	1,260.00	(630.00)	-	(630.00)	-		-	Voted in November 2022/changed from 1260 to 630 (K to 3) online		
Stay Safe Online Course (Gr 3 to 5)	375.00	(375.00)	-	(375.00)	(366.67)		(366.67)	Voted in October 2022 / subsidize 50% of student fee (\$55 per student, max 15 per class).		
<b>Program/Event Contributions</b>										
Sports Day Ribbons	300.00	(300.00)	-	(300.00)	-		-			
Sports Day Food	1,649.03	(1,000.00)	-	(1,000.00)	-		-		PAC provided hotdogs, chips, freezies - 598 kids in 2021 - 2022	
Outdoor Hockey Equipment	0.00	(1,402.04)	-	(1,402.04)	(763.84)		(763.84)			
Fine Arts/Science Experience	1,000.00	-	-	-	-		-	Proposed to combine \$1000 with Movie event		
Extra Curricular Club Support	500.00	(500.00)	-	(500.00)	-		-			
<b>Event Fundraisers</b>										
Winter Wonderland 50/50	500.00	(10.00)	487.50	477.50	(32.40)	487.50	455.10	December: \$975 revenue/\$487.50 prize	Christmas event: approx \$600 spent in 2019 for prize costs; plus \$20 per gaming licence/\$3700 proceeds from basket raffle, \$500 from 50/50 draw in 2019/2020 year	
Spring Carnival Basket Raffle or 50/50	500.00	(510.00)	1,000.00	490.00	-		-		Spring Event: \$650 for basket raffle prize costs/licence; \$5000 proceeds in 2019/2020 year; for this year	
<b>On hold from previous years</b>										
Jump Rope for Heart food	300.00	-	-	-	-		-			
		(17,852.04)	12,747.50	(5,104.54)	(2,173.01)	11,747.50	9,574.49			
Anticipated Balance in Account after Budget						\$ 22.75				
Actual Balance in Account After Spending/Income						\$ 14,701.78				



**Qayqayt PAC Gaming Account 2022 - 2023**

**Statement of Revenue and Expenditures**

January 11 to February 15, 2023

<b>Bank Balance as of January 11, 2023</b>	<b>15,617.28</b>	
<b>Revenue:</b>		
n/a	0.00	
	<b>0.00</b>	<b>Total Revenue</b>
<b>Expenditures:</b>		
Reimbursement for 50/50 Draw ticket rolls	(22.40)	
Cheque 790 - Division 11 - Hive Climbing - Student fees	(193.20)	
	<b>(215.60)</b>	<b>Total Expenditures</b>
	<b>15,401.68</b>	<b>Balance Forward</b>
<b>Bank Balance as of February 15, 2023</b>	<b>15,401.68</b>	
<b>Outstanding Expenditures:</b>		
Cheque 791 - Science World - Division 6 and 7	(700.00)	
Cheque 792 - NWSS Shrek Musical - Division 8	(176.00)	
	<b>(876.00)</b>	
	<b>14,525.68</b>	<b>Total available funds</b>

**Qayqayt PAC 2022 - 2023**  
**Treasurer's Monthly Report - Gaming Account**  
**January 11 to February 15, 2023**

	<b>Jan 11 to Feb 15</b>	<b>Year to Date</b>	<b><u>2022 - 2023</u> <u>Budget</u></b>	<b><u>Variance</u></b>
<b>Expenditures</b>				
Memberships; BCCPAC etc	-	75.00	75.00	0.00
Field Trips/School Presentations	700.00	935.20	10,150.00	(9,214.80)
Workshop - TBA	-	0.00	2,000.00	(2,000.00)
Grade 5 grad support	-	0.00	500.00	(500.00)
Salema Noon's Spring Program for Kids - Body Posivity Online library	-	0.00	1,260.00	(1,260.00)
Winter Wonderland 50/50 event - gaming licence	-	10.00	0.00	10.00
Winter Wonderland 50/50 - ticket rolls	-	22.40	0.00	22.40
<b>Program/Event Contributions</b>				
Sports Day Ribbons	-	0.00	300.00	(300.00)
Sports Day Food	-	0.00	1,000.00	(1,000.00)
Jump Rope For Heart Food	-	0.00	300.00	(300.00)
Outdoor Hockey Equipment	-	763.84	1,402.04	(638.20)
Fine Arts Equipment	-	0.00	500.00	(500.00)
Fine Arts/Science Experience	-	0.00	1,000.00	(1,000.00)
Extra Curricular Club Support	-	0.00	500.00	(500.00)
Stay Safe Online (First Aid Hero) Partial Subsidy - Student fees	-	366.67	375.00	(8.33)
	<b>700.00</b>	<b>1,806.44</b>	<b>18,487.04</b>	<b>(16,680.60)</b>
<b>Revenue:</b>				
Provincial Gaming Grant	11,260.00	0.00	(11,960.00)	11,260.00
Winter Wonderland 50/50 raffle revenue (after expenses)	457.50	457.50	0.00	457.50
	<b>11,260.00</b>	<b>0.00</b>	<b>(11,960.00)</b>	<b>11,717.50</b>