

École Qayqayt Elementary School Parent Advisory Council Meeting

November 9, 2022 – AGENDA
Via ZOOM

2022/2023 Executive

Chair: JC Valeros

Treasurer: Andrea Arnold

Vice Chair: Michelle Kennedy

Secretary: Grace Steyn

DPAC Rep: Kira Tomsons

CPF Rep: Heather Hansen

Members @ Large: Michelle Bridge, Allison Clavelle, Laura Kwong, Kira Tomsons, Ashlee Reid, Jocelyn Cross

Volunteer Coordinator: TBD

Facebook/IG: Grace Steyn

Principal: Suzanne Cameron

Vice Principal: Nadia Young

School Board Trustee: Danielle Connelly

Community Schools: Rick Bloudell

Call to Order and Welcome | JC Valeros

Welcome and Territorial Acknowledgement

Approval of Minutes and Agenda | JC Valeros

Motion to approve minutes by JC seconded by Michelle K.

Danielle

1. New trustees have been sworn in, including 4 new ones. Start getting to work. Gurveen Dhaliwal will be the chair and Maya Russell the vice chair of the School Board.

2. Education & Operation Meeting last night. Highlights include:

- Student Voice presented on the data they will be collecting on safety and mental health through a survey. They will report back in February.
- HR Director provided update re: flu season. Average of 15-25 EA absence, 20-40 teacher absences daily. Ongoing challenges recruiting with specialty teachers, including EFI teachers. Doing well with recruitment of EAs.

- Motion passes re: Notice to Purpose Society re: Daycare at Qayqayt. They will need to move by March 2024. Will need to find alternate location – see report. Discussion re: advocacy avenues and that DPAC will be going to City Council.
- Update on Programs of Choice Review. Thank you to parents for their input. Consultation timelines were discussed. Next steps – Consultant will work with a working group- district staff and parent groups will be involved. Question from a parent re: which parents will be in working group, just parents of Programs of Choice? Danielle will take back to District Staff.

Principal and Vice-Principal Report | Suzanne Cameron and Nadia Young

Busy time at Ecole Qayqayt Elementary. Kids are working hard. Report card writing has started. Clubs have started up and are really fun. Lego club and floor hockey huge hit. Fitness Club starting tomorrow. 50+ children signed up. Other clubs include Manga/Anime and Qmunity. Not too much for K-3. Trying to get it going for 3-5 first. Permission slips will be needed for Fitness Club. Others don't need it.

Upcoming events:

December 9 – Family Reading: 9 to 930 to read with their kids.

December 5-9: 5 days of giving. Asking for new items: Babies: diapers, formula, Books and Board Games, Winter Wear, Toiletries and Food Bank. Grade 5's taking Leadership on this

December 15 – Winter Wonderland event for families – more information to come.

PAC Chair Report | JC Valeros

- Thank you for supporting our fundraisers, volunteering at the Book Fair and attending our PAC Cafe Event. It was a pleasure meeting and chatting with the parents in our community. We hope to do more to continue getting to know each other.
- Canucks/NWFD Event – 130 tickets sold.
- Spring Family Event: looking for ideas from families and students
- Idea for a District Spring event. Will be pitching idea at DPAC meeting.

DPAC Report | Laura Kwong c/o Kira Tomsons

- October DPAC Meeting was a Hybrid meeting at Fraser Middle School.
- Special presenters: Family Smart Facilitator Graeme Partridge-David discussed upcoming online education sessions including Emotion Focused Family Therapy in November and ADHD in December.
- Chad Howay presented on District Physical Literacy Plan and discussed sharing with teachers and equipment.
- Ongoing discussion at DPAC about school(s) capacity issue. DPAC forming coalition with other Districts. i.e. Kamloops, Vancouver around capacity concerns. It is clear that the status quo is not working for many Districts. Going to individual Councils, Ministry of Education/Finance and Districts.

- Confirmed MLA Whiteside will attend January DPAC Mtg in capacity of Ministry of Education Mtg at New Westminster Secondary
- November DPAC Meeting will be at Skwo:wech Elementary School

Question from Jason – Canadian Parents for French: Concerns re: DPAC survey about questions about capacity. Questions framed to prioritize child care or Programs of Choice. Concerns about approach. Response that questions were drafted in September prior to decision re: child care. Goal was not to divide parents. Reference to School Act and connection to Child Care. Qayqayt purpose built to have child care and community/neighbourhood learning spaces.

CPF Report | Heather Hansen

Sends regrets.

Fundraising Team Report | Michelle Kennedy

Thank you volunteers for helping.

PAC Lunch will be on November 24, orders should be in by November 18.

PAC Lunch in December will be Grilled Cheese.

Treat Tuesday in November will be mini-cupcakes.

Treat Tuesday in January will be Popcorn.

Purdy's fundraiser is ongoing until November 23.

Treasurer Report | Andrea Arnold

Andrea sends regrets.

Review of updates/additions to budget:

Saleema Noon Program:

From our General Budget Account,

Added Saleema Noon Spring Program - Grades 3 to 5 - March 2023, \$1207.50, 2-day workshop,

Updated Saleema Noon Spring Program for Parents (Workshop) - April 2023 - \$367.50

From our Gaming Budget Account,

Updated - Saleema Noon's Spring Program for Kids (K-3 access to a 30-day online library) - \$630

Motion to approve JC, seconded by Michelle K. All in favour.

Old and New Business | JC Valeros & Laura Kwong

Old Business: Walking School Bus update: Partnership with Dash/Translink. Dash pulled out but Translink found new partner. They are looking for schools to be involved. Information about how it would work. 2 different model. Paid Leader program or volunteer model. City of North Van working on it. Costs associated with both.

1. Question whether District and Council would have the ability to support?
2. Interest from families in Victoria Hill or Quay. Will try and see if it will work for one year, one group from Victoria Hill.

New Business: DPAC advocacy coalition for development based school funding and planning. Anyone interested, let us know. December 14 if anyone wants to join over Zoom.

Questions | JC Valeros

No questions.

Ajourment | Motion to adjourn meeting by JC seconded by Michelle B.

Next Meeting will be on Wednesday, December 14, 2022 – CANCELLED.

Upcoming PAC Meeting Dates for 2022/2023

January 11, 2023

February 8, 2023

March 8, 2023

April 12, 2023

May 10, 2023

June 14, 2023

Qayqayt PAC 2022 - 2023				
Treasurer's Monthly Report - General Account				
October 12 to November 9, 2022				
	Oct 12 to Nov 9	Year to Date	2022 - 2023 Budget	Variance
Expenditures				
PAC Office & Fundraising Supplies		(44.95)	400.00	(444.95)
PAC Meeting - Childminding		(25.00)	500.00	(525.00)
PAC Meeting - Refreshments	-	0.00	300.00	(300.00)
Hotluches.net software	-	0.00	420.00	(420.00)
Zoom Annual Membership	-	0.00	224.00	(224.00)
Foodsafe certification	-	0.00	50.00	(50.00)
Go Daddy domain purchase - qayqaytpac.ca	-	(20.99)	20.00	(40.99)
Bursaries	-	0.00	1,000.00	(1,000.00)
Curriculum Materials Subsidy	(399.36)	(399.36)	8,600.00	(8,999.36)
Curriculum Materials Subsidy - Special Requests	(6.01)	(6.01)	1,000.00	(1,006.01)
Teacher/Staff Appreciation Gifts	-	0.00	400.00	(400.00)
Staff Appreciation Lunch	-	0.00	850.00	(900.00)
Salema Noon Spring Program for Parents	-	0.00	367.50	(735.00)
Parent Educational Workshop - Fall	-	0.00	500.00	(500.00)
Parent Educational Workshop - Spring	-	0.00	500.00	(500.00)
Sports Day - Student Volunteer Lunch	-	0.00	0.00	0.00
Qayqayt Cafe coffee event - November	-	0	0.00	(200.00)
Welcome Back / Fall Family Event - postponed	-	0	0.00	(2,000.00)
Spring Family Event	-	0	0.00	(2,000.00)
		(496.31)	15,131.50	(20,245.31)
Revenue:				
DPAC Grant - for speaker	-	367.50	735.00	(367.50)
				*deposit for 2021 - 2022 year
Olivers Labels	-	0.00	100.00	(100.00)
Mt Seymour Seasons Pass Sales	-	0.00	100.00	(100.00)
Face Masks - Qayqayt Spirit Masks	-	0.00	500.00	(500.00)
Purdy's Chocolates - Christmas	-	0.00	1,000.00	(1,000.00)
Qayqayt PAC Return-it Bottle Depot	-	0.00	50.00	(50.00)
				*22.14 deposit pending from 2020 - 202
Read-a-thon	-	0.00	3,500.00	(3,500.00)
Rocky Point Ice Cream Truck - Sept 2022	-	109.00	300.00	(191.00)
Art Fundraiser - cards, magnets with child's art	-	0.00	1,500.00	(1,500.00)
NWFD Canucks Game	291.70	506.70	506.70	0.00
Welcome Back Event - Donations	-	220.62	0.00	0.00
PAC Hot Lunches				
Sep 2022 - Opa! Greek Food	254.69	254.69	400.00	(145.31)
Oct 2022 - Panago	612.23	1,483.15	300.00	1,183.15
				*invoice payment pending
Nov 2022 - Woomi Sushi	689.41	689.41	300.00	389.41
				*orders open
Dec 2022 - Grill Cheese	128.03	128.03	300.00	(171.97)
				*orders open
February 2023	-		300.00	(300.00)
March 2023	-		300.00	(300.00)
April 2023	-		300.00	(300.00)
May 2023	-		300.00	(300.00)
June 2023	-		400.00	(400.00)
PAC Treat Tuesdays				
November 2022	493.33	568.23	200.00	368.23
				*order payment pending
January 2023	260.75	260.75	200.00	60.75
				*orders still open
February 2023			200.00	(200.00)
April 2023			200.00	(200.00)
May 2023			200.00	(200.00)
	2,730.14	4,588.08	12,191.70	(7,824.24)

Treasurer's Monthly Report - Gaming Account

September 21 to October 12

	Sept 21 to Oct 12	Year to Date	<u>2022 - 2023</u> <u>Budget</u>	<u>Variance</u>
Expenditures				
Memberships; BCCPAC etc		(75.00)	75.00	(150.00)
Field Trips/School Presentations	(279.30)	(279.30)	10,150.00	(10,429.30)
Workshop - TBA		0.00	5,000.00	(5,000.00)
Grade 5 grad support		0.00	500.00	(500.00)
Salema Noon's Spring Program for Kids - Body Posivity Online library		0.00	1,260.00	(1,260.00)
Program/Event Contributions				
Sports Day Ribbons		0.00	(300.00)	300.00
Sports Day Food		0.00	(1,000.00)	1,000.00
Jump Rope For Heart Food		0.00	(300.00)	300.00
Outdoor Hockey Equipment		(570.74)	(1,402.04)	831.30
Outdoor/Phys Ed Equipment		0.00	(500.00)	500.00
Fine Arts Equipment		0.00	(500.00)	500.00
Fine Arts/Science Experience		0.00	(1,000.00)	1,000.00
Extra Curricular Club Support		0.00	(500.00)	500.00
	(279.30)	(925.04)	11,982.96	(12,908.00)
Revenue:				
Provincial Gaming Grant	11,260.00	0.00	11,960.00	(11,960.00)
	11,260.00	0.00	11,960.00	(11,960.00)

Qayqayt PAC Gaming Account 2022 - 2023

Statement of Revenue and Expenditures

October 12 to November 9, 2022

Bank Balance as of October 12, 2022	15,741.55	
Revenue:		
n/a	0.00	
	0.00	Total Revenue
Expenditures:		
n/a	0.00	
	0.00	Total Expenditures
	15,741.55	Balance Forward
Bank Balance as of November 9, 2022	15,741.55	
Outstanding Expenditures:		
Cheque 788, 789 - Division 10 Field Trip - Hive Climbing	(279.30)	
	(279.30)	
	15,462.25	Total available funds

Qayqayt PAC General Account 2022 - 2023		
Statement of Revenue and Expenditures		
October 12 to November 9, 2022		
Bank Balance as of October 12 2022	11,923.87	
Receivables:		
Return It Depot	22.14	
<i>PAC Fundraisers (orders through hotlunches.net)</i>		
Bambora payments	3,651.46	
E-transfers	284.75	
	3,958.35	Total Revenue
Expenditures:		
Cheque 207 - Resource Teacher - Classroom Subsidy 2022 - 2023	(199.36)	
E-transfer - P. Milano - Childminding - Onsite PAC Meeting Sept 2022	(25.00)	
E-transfer 4059024 - PAC Reimbursement - Hot Lunch Totes and Rice Krispies	(45.34)	
E-transfer 4059028 - PAC Reimbursement - PAC Office Labels	(21.49)	
	(291.19)	
Bank Balance as of November 9, 2022	15,591.03	
Cash on hand (Petty Cash)	100.60	
Outstanding Receivables (yet to be deposited)		
Cash Payments - PAC Fundraisers	11.25	
	11.25	
Outstanding Expenditures:		
Cheque 156 - PAC Reimbursement - Student Gift Card Prizes - 2021 - 2022	(60.00)	
Cheque 177 - Classroom Reimbursement - Division 17 - 2021 - 2022	(214.69)	
E-transfer - Resource Teacher - Classroom Subsidy 2022-2023	(206.61)	
E-transfer - PAC Reimbursement - PAC Treat Tuesday Nov Supplies	(8.22)	
E-transfer - PAC Reimbursement - GoDaddy site renewal	(20.99)	
	(421.30)	Total Outstanding Expenditures
	15,180.98	Total available funds

Qayqayt PAC Gaming Account 2022 - 2023								
						5,127.29		
.../ balance brought forward (September 21 2022)								
	<u>Actual 2021-2022</u>	<u>Anticipated Budget</u>	<u>Anticipated Income</u>	<u>Net Difference</u>	<u>Actual Spent YTD</u>	<u>Actual Income YTD</u>	<u>Net Difference</u>	Notes
Grants								
BC Gaming Grant	10,440.00	-	11,960.00	11,960.00	-	\$ 11,960.00	11,960.00	Gaming Grant \$20 per child based on previous year enrollment ** 598 students 2021-2022. Deposit expected October 2023
Reoccurring Annual Programs/Event Expenditures								
Membership BCCPAC	75.00	(75.00)	-	(75.00)	(75.00)		(75.00)	
Extracurricular Activities Subsidy	7,285.25	(10,150.00)	-	(10,150.00)	(279.30)		(279.30)	\$350 per division, 29 divisions
School-wide workshop	0.00	(1,000.00)	-	(1,000.00)	-		-	
Grade 5 grad support	370.15	(400.00)	-	(400.00)	-		-	
Presentations:								
Salema Noon's Spring Program for Kids	1,260.00	(630.00)	-	(630.00)	-		-	change from 1260 to 630 (K to 3) online added October 2022 / subsidize 50% of student fee (\$55 per student, max 15 per class).
Stay Safe Online Course (Gr 3 to 5)	(375.00)	(375.00)		(375.00)				
Program/Event Contributions								
Sports Day Ribbons	300.00	(300.00)	-	(300.00)	-		-	
Sports Day Food	1,649.03	(1,000.00)	-	(1,000.00)	-		-	
Outdoor Hockey Equipment	0.00	(1,402.04)	-	(1,402.04)	(570.74)		(570.74)	pending purchase/reimbursement from 2021/2022 year
Fine Arts/Science Experience	1,000.00	(1,000.00)	-	(1,000.00)	-		-	
Extra Curricular Club Support	500.00	(500.00)	-	(500.00)	-		-	
Other Items on hold (held 2019 and previous years)								
Christmas 50/50 and Basket Raffle					-		-	
Spring Carnival Basket Raffle					-		-	
Jump Rope for Heart food								
		(16,832.04)	11,960.00	(4,872.04)	(925.04)	11,960.00	11,034.96	
Anticipated Balance in Account after Budget						\$ 255.25		
Actual Balance in Account After Spending/Income						\$ 16,162.25		

Qayqayt PAC General Account 2022-2023

.../ balance brought forward September 21 2022 (Opening Balance) **11,466.13**
 Petty Cash 100.60

	2021-2022 Actual	Anticipated Budget	Anticipated Income	Net Difference	Actual Spent YTD	Actual Income YTD	Net Difference	Notes
General:								
PAC Office & Fundraising Supplies	332.48	(400.00)		(400.00)	(44.95)	-	(44.95)	
PAC Meeting - Childminding	0.00	(100.00)		(100.00)	(25.00)	-	(25.00)	*Exec mtg 10/02 - move down from \$500 to \$100
PAC Meetings - onsite refreshments	0.00	(100.00)		(100.00)	-	-	0.00	*Exec mt 10/02 - move down from \$300 to \$100
Hotluches.net software	315.00	(315.00)		(315.00)	-	-	0.00	
Zoom Annual Membership	224.00	(224.00)		(224.00)	-	-	0.00	
Foodsafe certification	50.00	(50.00)		(50.00)	-	-	0.00	**2 x foodsafe courses (PAC members)
GoDaddy website	20.00	(20.00)		(20.00)	(20.99)	-	(20.99)	
Contingency fund (15% of previous year actual spend)	0.00	(1,500.00)		(1,500.00)	(1,500.00)	-	(1,500.00)	*Exec mt 10/02 - add contingency fund line item to budg
Scholarships:								
Bursaries (2x\$500)	1,000.00	(1,000.00)		(1,000.00)	-	-	0.00	
Teacher/Classroom:								
Curriculum Materials Subsidy	6,662.33	(8,600.00)		(8,600.00)	(399.36)	-	(399.36)	**29 divs+ 14 resource staff (incl VP as ADST teacher) = all \$200 each
Curriculum Materials - Special Requests	313.96	(1,000.00)		(1,000.00)	(6.01)	-	(6.01)	
Staff gifts	368.42	(400.00)		(400.00)	-	-	0.00	4 admin (P, VP, Office x2, caretakers and departing staff)
Staff appreciation lunch	847.64	(900.00)		(900.00)	-	-	0.00	
Salema Noon Spring Program - Grades 3 to 5 - March 2022	0.00	(1,207.50)		(1,207.50)	-	-	0.00	*added October 2022, vote required
Presentations:								
Salema Noon Spring Program for Parents - April 2023	367.50	(367.50)		(367.50)	-	-	0.00	**Kids accompanying program paid for from Gaming Budget
Parent Topic Presentation #1 - November 2022	500.00	(500.00)		(500.00)	-	-	0.00	
Parent Topic Presentation #2 - February 2023	400.00	(500.00)		(500.00)	-	-	0.00	
Grants:								
DPAC Grant - for speaker	0.00		735.00	735.00	-	367.50	367.50	**DPAC Grant - reimbursement for speaker session. Received and deposited 367.50 for 2021 - 2022 year; another 367.50 anticipated for this 2022 - 2023 yr
New West Small Neighbourhood Grant	500.00	(500.00)		(500.00)	-	-	0.00	Vancouver Foundation grant - NW Small Neighbourhood grant received June 2022 for 2022-2023 Family Event.
Fundraisers:								
<i>Sales</i>								
Olivers Labels	99.94	0.00	120.00	120.00	-	-	0.00	
Mt Seymour Seasons Pass Sales	0.00	0.00	100.00	100.00	-	-	0.00	
Face Masks - Qayqayt Spirit Masks	520.00	0.00	300.00	300.00	-	-	0.00	
Purdy's Chocolates - Christmas	945.00	0.00	1,000.00	1,000.00	-	-	0.00	
Qayqayt PAC Return-it Bottle Depot	0.00	0.00	50.00	50.00	-	22.14	22.14	
Read-a-thon	3,429.03	(180.00)	5,000.00	4,820.00	-	-	0.00	
Rocky Point Ice Cream Truck - Sept 2022	0.00	0.00	300.00	300.00	-	109.00	109.00	
Art Fundraiser - cards, magnets with child's art	1494.64	0	1,500.00	1,500.00	-	-	0.00	
NWFD Canucks - ticket fundraiser	0.00	0.00	0.00	0.00	(507.50)	1,014.20	506.70	*PAC keeps 50% proceeds of tickets sold, expense is payment back to NWFD
Fun Lunches								
Sep 2022 - Opa! Greek Food	0.00	0.00	360.00	360.00	(760.72)	1,015.41	254.69	*completed
Oct 2022 - Panago	633.47	0.00	360.00	360.00	-	1,483.15	1,483.15	*completed, awaiting Panago Invoice
Nov 2022 - Woomi Sushi	356.86	0.00	360.00	360.00	-	689.41	689.41	*orders still open
Dec 2022 - Greens and Beans Grilled Cheese	472.57	0.00	360.00	360.00	-	128.03	128.03	*orders still open
February 2023	347.48	0.00	360.00	360.00	-	-	0.00	
March 2023	221.01	0.00	360.00	360.00	-	-	0.00	
April 2023	336.06	0.00	360.00	360.00	-	-	0.00	
May 2023	308.36	0.00	360.00	360.00	-	-	0.00	
June 2023	409.57	0.00	360.00	360.00	-	-	0.00	
Treat Tuesdays								
Nov 2022 - Mini cupcakes	194.64	0.00	200.00	200.00	(8.22)	568.23	560.01	*orders closed / order placement pending
January 2023	225.38	0.00	200.00	200.00	-	260.75	260.75	*orders still open
February 2023	355.97	0.00	200.00	200.00	-	-	0.00	
April 2023	306.87	0.00	200.00	200.00	-	-	0.00	
May 2023	247.70	0.00	200.00	200.00	-	-	0.00	
Events								
Qayqayt Cafe - Back to school coffee event/PAC meet and greet - October 2022	0.00	(200.00)		(200.00)	-	-	0.00	
Welcome Back / Fall Family Event - postponed	0.00	(2,000.00)		(2,000.00)	-	220.62	220.62	*220.62 in donations
Spring Family Event	0.00	(2,000.00)		(2,000.00)	-	-	0.00	
		(22,064.00)	13,345.00	(8,719.00)	(3,272.75)	5,878.44	2,605.69	
Anticipated Balance in Account after Budget						2,847.73		
Actual Balance in Account After Spending/Income						14,172.42		