

École Qayqayt Elementary School Parent Advisory Council Meeting

October 12, 2022 – MINUTES
Via ZOOM

2022/2023 Executive

Chair: JC Valeros

Treasurer: Andrea Arnold

Vice Chair: Michelle Kennedy

Secretary: Grace Steyn

DPAC Rep: Kira Tomsons

CPF Rep: Heather Hansen

Members @ Large: Michelle Bridge, Allison Clavelle, Laura Kwong, Kira Tomsons, Ashlee Reid, Jocelyn Cross

Volunteer Coordinator: TBD

Facebook/IG: Grace Steyn

Principal: Suzanne Cameron

Vice Principal: Nadia Young

School Board Trustee: Danielle Connelly

Community Schools: Rick Bloudell

Call to Order and Welcome | JC Valeros

Welcome and Territorial Acknowledgement

Approval of Minutes and Agenda | JC Valeros

Motion to approve minutes by JC seconded by Laura K.

Special Guest | New Westminster Fire Department – Ryan Heaven

Upcoming NWFD and Canucks Alumni 2022 Hydrant Cup. Not held since 2018. Will be November 4 at QP Arena. 50 tickets to sell and of those, 50% will go towards PAC. Good opportunity to raise some money for PAC and also raise money for charity, 50% goes to their charitable society. Hope to fill arena up. Going through PAC's and Minor Hockey. NWFD Open House on Saturday from 10-2 at the Fire Hall at 6th and McBride. Connect with JC if you have any questions.

School District Liaison Report | Danielle Connelly

There has been a School Board meeting and Operations and Education Committee Meeting since the last meeting PAC meeting. Highlights from those meetings include:

1. Update on Early Assessment Program. Early assessment in Kindergarten is resulting in better communication year to year. Seeing good results with assessment and intervention.
2. Update about new tentative Fraser River Elementary school adjacent to the Middle School. Working on concept plan, funding not yet approved. Plan is a campus style urban design on SD land. 600 capacity. Purpose build building for alternate program will also be on site. Once concept plan is submitted, we will move to next phase and hopefully secure funding.
3. School District is in the process of hiring a manager to focus on Child Care portfolio – in alignment with Ministry.
4. Space and Capacity at Qayqayt: The Neighbourhood Learning Centre space at Qayqayt will be converted into classrooms. New Westminster Family Place will have to relocate. The Child Care Centre operated on site by the Purpose Society may have to relocate as well. Needs assessment is under way to determine what those families will need. Back in June, Guiding Principles (see Board notes) were proposed by School District staff and adopted by Board to address capacity issues. At the Operations Committee meeting there was a motion to review the Programs of Choice (in March 2023) as a next step to create capacity. School District Staff will report back at November 8, 2022 meeting regarding how parents will be consulted.

Questions and Discussion:

- Question from parent re: relocation of Purpose Society (Infant/Toddler and Preschool spaces) & Out of School care? Confirmed that WCAS will move to gym. Reminder that Seamless Daycare will continue.
- Comment from parent: Great that there will be consultation re: relocation of daycare. Families with children at Qayqayt and Purpose Society have not heard anything re: how consultation will occur. What are the # of classroom that will be needed in the next 5 years before new school opens?
- Question from parent re: decision by Trustees to target French Immersion for consideration of relocation. Consideration of programs of choice came from a recommendation from School District staff. Staff are looking at various possibilities and how students can stay in catchment.
- Comment from parent that New Westminster has limited enrichment programs (no gifted program etc.) and that French Immersion is quite new in our District. Request to please consider this.

Community Schools Report | Rick Bloudell

- Rick is now located at the Welcome Centre and managing various community projects.
- Afterschool Programs at Qayqayt – currently 9 programs being offered 89 students participating.
- Wellness Centre: Virtual Parent Education Session will be on November 23, 2022 on Digital Literacy and Online Safety
- Neighbourhood Learning Programs at Qayqayt will be relocating as previously discussed. Afterschool programs hopefully continuing. WCAS and Mme Cameron working together to continue programs.

Principal and Vice-Principal Report | Suzanne Cameron and Nadia Young

1. There is big excitement as the Floor Hockey Club has started at lunchtime. Over 30 students showed up. There was a staff meeting today. Teachers are signing up for clubs. Trying to figure out logistics – where, how. Most of the clubs are Grades 4/5. Looking at clubs for younger children. Running/Fitness club will be starting up, likely before school.
2. Halloween will be coming up. Children can wear their costumes on October 31st to school. No masks or weapons.
3. Scolastics Book Fair coming back Oct 31-November 4. We need some parent volunteers. PAC is helping with recruitment.
4. Photo retakes will be on October 24
5. Parent and teacher interviews will occur the first week of November. Teachers will reach out and book appointments.
6. If you have any concerns about your child, please contact/email classroom teacher. If you don't get the response you need, please contact Mme. Cameron.

PAC Chair and Vice Chair Report | JC Valeros and Michelle Kennedy

Chair Report:

- Our PAC Meetings will be held via Zoom between now and April next year. Our next in-person meeting will be at our AGM in May.
- PAC Calendar; we have created a shareable Google Calendar for our Qayqayt Parents and Guardians so you can easily remember when the next event will be. We will also add any school events published from Mme Cameron's newsletter, so you'll have everything in one.

ICAL/OUTLOOK -

<https://calendar.google.com/calendar/ical/h1c4ks5e3kstunhd73p3ebvavg%40group.calendar.google.com/public/basic.ics>

GOOGLE -

<https://calendar.google.com/calendar/u/0/r?cid=h1c4ks5e3kstunhd73p3ebvavg@group.calendar.google.com>

- We have plenty of fundraising events right now; please log on to the PAC Hotlunches website to place and submit your orders.
- For the Scholastic Book Fair happening at the end of the month, we are looking for parent volunteers to help manage the Book Fair. We will send out the signup form by the end of this week.
- Our PAC Cafe Social Event will be on Friday, November 4, from 3 - 4 pm. All parents/caregivers are welcome.

Co-Chair Report:

We will be hosting First Day Hero: Virtual Home Alone First Course on November 14, 2022 from 9-2. PAC will subsidize \$25. Space is very limited. Sign up on the Qayqayt PAC website. They also offer other courses CPR, Babysitting etc.

DPAC Report | Kira Tomsons

1. DPAC Meeting – a lot was covered. Update from Superintendent re: Affordability Fund: General Fund will be distributed in consultation with school administration, Nutrition Fund: will go towards shelf stable foods, Local customized support fund will go to specific families based on identified need.
2. There was an update on Translink routes – focus on routes to High School
3. There will be no increases to Programs of Choice this year.
4. The old High School deconstruction program has started and ongoing.
5. Inclusive Education work is ongoing.
6. October DPAC Meeting: Thursday, October 20, 2022 at 7pm

Canadian Parents for French (CPF) Report | Heather Hansen

1. Bonjour Bon Nuit was held on October 6, 2022 in the morning with Kindergarten and Grade 1 (new student) as a way to kick off the parent reading sessions. It was delightful. Parents were in classroom and shared French stories and songs.
2. CPF Membership Drive goes until October 31. Was included in Mme. Cameron newsletter. Funds raise goes back into programming and engagement.
3. Programs of Choice relocation to accommodate catchment growth. CPF rep has commitment to hearing parents voices and will collaborate with PAC.

Saleema Noon – Body Science & Sexual Health | Heather Hansen

1. After many years of advocacy we will be offering in-person curriculum enhancement through Saleema Noon for grades 3-5 in class. It will be universal (option to opt out) and not space limited.

Parent Education Team Report | Grace Steyn & Michelle Kennedy

1. Ideas from parents – please put them in the chat.

Fundraising Team Report | JC Valeros & Michelle Kennedy

1. NWFD Canucks Alumni Game, on Friday, Nov 4th at 7:00 pm at Queens Park Arena; we have 50 tickets for our school. Please invite your friends, family, and relatives, and help us cheer on Ryan and his fellow firefighters.

2. Our next PAC lunch is on Fri, October 28th, in partnership with Panago Pizza. The last day to order is Sat, Oct 22nd.

3. Our first PAC Treat Tuesday is Mini cupcakes, which will be on Tues, Nov 15th. The last day to order is on Sat, Nov 5th.

Treasurer Report | Andrea Arnold

General Account:

Fundraising Update: Rocky Point had a profit of \$109 and Opa Greek Lunch \$254
Orders are open for Panago Lunch, Treat Tuesday Cupcakes and NWFD/Canucks Alumni hockey tickets.

Gaming Account:

Gaming fund are now in account from Province.
Hockey equipment purchase is ongoing.

Credit card fees are increasing to 2.4%. There will be an option to do an eTransfer and instructions have been added to the Hot Lunches website.

New Business | JC Valeros & Allison Clavelle

1. School Capacity Status

<https://newwestschools.ca/our-schools/registration/school-capacity-status/>
<https://newwestschools.ca/wp-content/uploads/2022/07/AP-300-June-2022.pdf>
<https://youtu.be/m6LjzMRf-4U>

Open Forum | JC Valeros

Comment from parent: Re: Programs of Choice review: there will be significant implications for children and their families. Families are connected to school and children have established friendships and routines. Families also rely on after-school programs servicing Qayqayt which is hard to find. Will need help to bring forward the voices of these families. *School District Liaison Response:* Yes, our POC consultation will provide opportunities for general feedback by parents outside of FI, Montessori and HLP

Comment from parent: Families attending the Purpose Society Child Care: families choose that child care because they live Downtown without cars and walk/cycling to the child care. To relocate outside the Downtown area would be very difficult for many. Families would appreciate consultation with families re: their needs. *School District Liaison Response:* There was no time commitment in regard to NLC at Qayqayt. In other words, no formal agreement or contract as it pertains to NLC space funding.

Ajourment | Motion to adjourn meeting by JC seconded by Michelle.

Next Meeting will be on Wednesday, November 9, 2022

Upcoming PAC Meeting Dates for 2022/2023

November 9, 2022

December 14, 2022

January 11, 2023

February 8, 2023

March 8, 2023

April 12, 2023

May 10, 2023

June 14, 2023

Qayqayt PAC 2022 - 2023				
Treasurer's Monthly Report - General Account				
September 21 to October 12th 2022				
	Sept 21 to Oct 12	Year to Date	2022 - 2023 Budget	Variance
Expenditures				
PAC Office & Fundraising Supplies	(44.95)	(44.95)	400.00	(444.95)
PAC Meeting - Childminding	(25.00)	(25.00)	500.00	(525.00)
PAC Meeting - Refreshments	-	0.00	300.00	(300.00)
Hotluches.net software	-	0.00	420.00	(420.00)
Zoom Annual Membership	-	0.00	224.00	(224.00)
Foodsafe certification	-	0.00	50.00	(50.00)
Go Daddy domain purchase - qayqaytpac.ca	(20.99)	(20.99)	20.00	(40.99)
Bursaries	-	0.00	1,000.00	(1,000.00)
Curriculum Materials Subsidy	-	0.00	8,600.00	(8,600.00)
Curriculum Materials Subsidy - Special Requests	-	0.00	1,000.00	(1,000.00)
Teacher/Staff Appreciation Gifts	-	0.00	400.00	(400.00)
Staff Appreciation Lunch	-	0.00	850.00	(900.00)
Salema Noon Spring Program for Parents	-	0.00	367.50	(735.00)
Parent Educational Workshop - Fall	-	0.00	500.00	(500.00)
Parent Educational Workshop - Spring	-	0.00	500.00	(500.00)
Sports Day - Student Volunteer Lunch	-	0.00	0.00	0.00
Qayqayt Cafe coffee event - November	-	0	0.00	(200.00)
Welcome Back / Fall Family Event - postponed	-	0	0.00	(2,000.00)
Spring Family Event	-	0	0.00	(2,000.00)
		(90.94)	15,131.50	(19,839.94)
Revenue:				
DPAC Grant - for speaker	-	367.50	735.00	(367.50)
Olivers Labels	-	0.00	100.00	(100.00)
Mt Seymour Seasons Pass Sales	-	0.00	100.00	(100.00)
Face Masks - Qayqayt Spirit Masks	-	0.00	500.00	(500.00)
Purdy's Chocolates - Christmas	-	0.00	1,000.00	(1,000.00)
Qayqayt PAC Return-it Bottle Depot	-	0.00	50.00	(50.00)
Read-a-thon	-	0.00	3,500.00	(3,500.00)
Rocky Point Ice Cream Truck - Sept 2022	109.00	109.00	300.00	(191.00)
Art Fundraiser - cards, magnets with child's art	-	0.00	1,500.00	(1,500.00)
NWFD Canucks Game	215.00	215.00	0.00	0.00
Welcome Back Event - Donations	-	220.62	0.00	0.00
PAC Hot Lunches				
Sep 2022 - Opa! Greek Food	254.69	254.69	400.00	(145.31)
Oct 2022 - Panago	870.92		300.00	(300.00)
November 2022	-		300.00	(300.00)
December 2022	-		300.00	(300.00)
February 2023	-		300.00	(300.00)
March 2023	-		300.00	(300.00)
April 2023	-		300.00	(300.00)
May 2023	-		300.00	(300.00)
June 2023	-		400.00	(400.00)
PAC Treat Tuesdays				
November 2022	74.90		200.00	(200.00)
January 2023			200.00	(200.00)
February 2023			200.00	(200.00)
April 2023			200.00	(200.00)
May 2023			200.00	(200.00)
	1,524.51	1,166.81	11,685.00	(10,953.81)

Qayqayt PAC 2022 - 2023				
Treasurer's Monthly Report - Gaming Account				
September 21 to October 12				
	Sept 21 to Oct 12	Year to Date	<u>2022 - 2023</u> <u>Budget</u>	<u>Variance</u>
Expenditures				
Memberships; BCCPAC etc	(75.00)	(75.00)	75.00	(150.00)
Field Trips/School Presentations		0.00	10,150.00	(10,150.00)
Workshop - TBA		0.00	5,000.00	(5,000.00)
Grade 5 grad support		0.00	500.00	(500.00)
Salema Noon's Spring Program for Kids - Body Posivity Online library		0.00	1,260.00	(1,260.00)
Program/Event Contributions				
Sports Day Ribbons		0.00	(300.00)	300.00
Sports Day Food		0.00	(1,000.00)	1,000.00
Jump Rope For Heart Food		0.00	(300.00)	300.00
Outdoor Hockey Equipment	(570.74)	(570.74)	(1,402.04)	831.30
Outdoor/Phys Ed Equipment		0.00	(500.00)	500.00
Fine Arts Equipment		0.00	(500.00)	500.00
Fine Arts/Science Experience		0.00	(1,000.00)	1,000.00
Extra Curricular Club Support		0.00	(500.00)	500.00
	(645.74)	(645.74)	11,982.96	(12,628.70)
Revenue:				
Provincial Gaming Grant	11,260.00	0.00	11,960.00	(11,960.00)
	11,260.00	0.00	11,960.00	(11,960.00)

Qayqayt PAC Gaming Account 2022 - 2023

Statement of Revenue and Expenditures

August 31 to September 21 2022

Bank Balance as of August 31, 2022	7,495.62	
Revenue:		
n/a	0.00	
	0.00	Total Revenue
Expenditures:		
Transfer from Gaming Account - Sports Day Expenditures	(1,998.18)	
Transfer from Gaming Account - Grade 5 Grad Picnic	(370.15)	
	(2,368.33)	Total Expenditures
	5,127.29	Balance Forward
Bank Balance as of September 21 2022:	5,127.29	
Outstanding Expenditures:		
PAC Reimbursement for Outdoor Hockey Equipment	(570.74)	
	(570.74)	Total Outstanding
	4,556.55	Available Funds

Qayqayt PAC Gaming Account 2022 - 2023

Statement of Revenue and Expenditures

September 21 to October 12, 2022

Bank Balance as of September 21, 2022	5,127.29	
Revenue:		
Provincial Gaming Grant	11,260.00	
	11,260.00	Total Revenue
Expenditures:		
E-transfer - Hockey Equipment Reimbursement	(570.74)	
E-transfer - BCCPAC Membership Reimbursement	(75.00)	
	(645.74)	Total Expenditures
	15,741.55	Balance Forward
Bank Balance as of September 21 2022:	15,741.55	
	15,741.55	Available Funds

Qayqayt PAC General Account 2022 - 2023		
Statement of Revenue and Expenditures		
September 21 to October 12 2022		
Bank Balance as of September 21 2022	11,466.13	
Receivables:		
Rocky Point Ice Cream	109.00	
<i>PAC Fundraisers (orders through hotlunches.net)</i>		
Bambora payments	1,068.70	
Cash Payments - PAC Hot Lunch Sept	13.00	
E-transfers - PAC Hot Lunch Oct	5.88	
	1,196.58	Total Revenue
Expenditures:		
Cheque 206 - Manmohan Uppal / Opa! Restaurant	(738.84)	
	(738.84)	Total Expenditures
	11,923.87	
Bank Balance as of October 12, 2022	11,923.87	
Cash on hand (Petty Cash)	100.60	
Outstanding Receivables (yet to be deposited)		
Return It Depot 2020 - 2021 proceeds	22.14	
	22.14	
Outstanding Expenditures:		
Cheque 156 - PAC Reimburment - Student Gift Card Prizes	(60.00)	
Cheque 177 - Classroom Reimbursement - Division 17	(214.69)	
E-transfer 4059020 - Childminding PAC Meeting Sept	(25.00)	
E-transfer 4059024 - PAC Reimbursement - Hot Lunch Totes and Rice Krispies	(45.34)	
E-transfer 4059028 - PAC Reimbursement - PAC Office Labels	(21.49)	
E-transfer - PAC Reimbursement - GoDaddy site renewal	(20.99)	
	(327.51)	Total Outstanding Expenditures
	11,618.50	Total available funds