

# École Qayqayt Elementary School Parent Advisory Council Meeting

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**September 21, 2022 – Minutes**

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2022/2023 Executive

Chair: JC Valeros

Treasurer: Andrea Arnold

Vice Chair: Michelle Kennedy

Secretary: Grace Steyn

DPAC Rep: Kira Tomsons

CPF Rep: Heather Hansen

Members @ Large: Michelle Bridge, Allison Clavelle, Laura Kwong, Kira Tomsons, Ashlee Reid, Jocelyn Cross

Volunteer Coordinator: TBD

Facebook/IG: Grace Steyn

Principal: Suzanne Cameron

Vice Principal: Nadia Young

School Board Trustee: Danielle Connelly

Community Schools: Rick Bloudell

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## **Call to Order and Welcome | JC Valeros**

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Welcome and Territorial Acknowledgement

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## **Approval of Minutes and Agenda | JC Valeros**

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Motion to approve minutes by JC seconded by Michelle K.

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## **School District Liaison Report | Danielle Connelly**

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- No board meeting yet this year. Next meeting will be on September 27.
- Staffing and recruitment is an ongoing challenge especially for French Immersion and Learning/Resource teachers. Also noon hour supervisors. HR is feeling confident in their strategy.
- New School District Staff - District VP's – Ken Headley (Diversity, Equity and Inclusion) and Melanie Smith (Safe Schools)
- Affordable Fund - \$700K, working with schools and stakeholders to figure out how to spend money
- Funding request for downtown area elementary school submitted. Working on request for Middle School in West End. Middle Schools are all at capacity.

- SD is working really hard to create more space. There will be challenging decisions re: space in short and long term.
- Important upcoming dates:
  - o Sept 23 Pro D
  - o Sept 27 Board Meeting
  - o Sept 30 Reconciliation Day
  - o Oct 4 SD Operations Meeting (Online) and Education Meeting (in person)

Questions from parents:

Retention and recruitment of EFI teachers?

- Teachers have lots of options and offers this year. Similar situation to 8-9 years ago for EFI. Province wide shortage.
- Shortage of Counsellors ad ELL Teachers as well. School is working to relocate resources with shortage of teachers.
- New Westminster SD trying to recruit and staff vacant positions.

### **Community Schools Report | Rick Bloudell**

Sends regrets. Rick manages afterschool and community programs.

### **Principal and Vice-Principal Report | Suzanne Cameron and Nadia Young**

Suzanne:

- Exciting start to school year. Kids adjusting to classes and very busy and exciting
- Bringing back the Book Fair – with Parent Teacher interviews
- Terry Fox Run on Oct 5
- Staff Vacancies: Learning Resource Teacher and another teacher for 2/3 EFI class.
- Student and Family Affordability Fund – 3 Categories:
  - o Funds for the whole school: Grade 1-5 Agendas funded, Drumming Workshop coming back as it is an existing event. Kindergarten: Mike's Critters.
  - o Food Category: District takes care
  - o Support individual families in our community – Suzanne and Nadia to assess.

Nadia: Presentation re: Foundational Skills Assessment (FSA)

Key Points:

- FSA are completed for Grade 4 & 7: not a traditional test, looking at essential skills for literacy and numeracy
- Accessible to all student across the province
- Snap-shot of how well students are doing at an individual, class, school and regional level.
- Reading, writing and numeracy
- Its skill-based, not content
- Accommodations are available.

- The results are public data

Answers to questions:

1. Yes, you can opt out. Please provide letter to principal.
2. Benchmark assessment at school vs FSA's – FSA's are standardized across province
3. For children with autism – their participation will depend on individual child and team based decision/

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## **PAC Chair and Vice Chair Report | JC Valeros and Michelle Kennedy**

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### **Chair Report:**

#### ***Introduction to the Qayqayt PAC:***

PAC stands for Parent Advisory Council is a recognized collective voice of parents who strive to represent the diversity within our community and contribute to the benefit of all students and families in our school.

PACs are established through BC's School Act, which gives parents and caregivers the ability to provide feedback to their schools.

Through the elected executives/officers, we may advise our school board, Principal, Vice Principal and staff on any matters relating to the education of all students and the school. We do so by working collaboratively with them.

The elected officers and executives on the Qayqayt PAC are parent volunteers passionate about making a positive difference in our school community. All parents and caregivers registered at Qayqayt Elementary are members of the PAC.

#### ***What exactly do we do as a PAC?***

We organize and support different activities for the school community throughout the year, such as fundraising through monthly lunches, treat Tuesdays, and hosting special events and educational workshops. We also host monthly meetings, such as the one we are in today, so parents and caregivers in our school can stay informed about our school and our district.

Our goal for 2022-2023, as we return to a new normal, is to foster and engage the diversity in our school community by building relationships with our parents, advocating on behalf of our communities and families and continuing to enhance our students' learning. In doing so, we hope to create a strong foundation of parents and caregivers for future PACs.

Why is it important to have an active PAC in our school?

Besides building a positive school community, one of the benefits of having an active PAC at our school is we receive what's called a Provincial Gaming Grant.

Our school receives \$20 per student based on the previous year's enrolment. This is to be used for extracurricular activities that benefit the students directly, per guidelines we follow by the province.

If we don't have parent volunteers that join the PAC Executives year over year, we won't be able to get this funding from the government, and we will lose the enhanced experiences for the students.

### ***What can you do to help?***

Get involved.

There are many ways to do so:

Attend our monthly PAC meetings (monthly on every second Wednesday at 7 pm).

Volunteer your time, or skills.

Support our fundraising efforts!

Give us your feedback and ideas on what topics for which you'd like the PAC to advocate.

### **Vice Chair Report**

Importance of Mental Health and connecting with Resources:

- New Westminster Child & Youth Mental Health in Columbia Square. Office Hours every Tuesday from 12-4 for assessment and intake. Provide next steps and recommendations. There is a wait list for some services and often group sessions offered.
- Family Smart: support for Parents and Caregivers around their children's mental health. Education and support provided. Graeme Partridge-David is our local parent peer support worker. <https://familysmart.ca/>

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### **DPAC Report | Kira Tomsons**

1. September DPAC Meeting: Thursday, September 22, 2022 at 7pm in person at SB Office in Boardroom or join by Zoom
2. All Candidates Meeting: Sunday, October 2, 2022 at 7pm in the High School – open to anyone registered in the District. Form on website for questions.

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### **CPF Report | Grace Steyn for Heather Hansen**

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1. Bonjour Bon Nuit – update to come.
2. French Classes for adults and kids through Société francophone de Maillardville.  
<https://maillardville.com/activities/french-classes/>

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**Parent Education Team Report | Grace Steyn & Michelle Kennedy**

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1. Connect with Laura re: possible joint Parent Ed for 2022/2023
2. Looking for ideas – please send them to Michelle K: [vicechair.qayqayt@gmail.com](mailto:vicechair.qayqayt@gmail.com)

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**Fundraising Team Report | JC Valeros & Michelle Kennedy**

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1. Rocky Point Ice Cream Fundraiser - \$109 profit made.
2. PAC Lunches: Opa Greek on September 29, 2022 last day to order Sunday, Sept 25. October 28.

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**Treasurer Report | Andrea Arnold**

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1. Year End Summary
2. Presentation of revised 2022/2023 Budget

Motion by Andrea, Laura seconded – approved.

Financial reports are with meeting minutes on Qayqayt Hot Lunches website.

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**New Business | JC Valeros and Laura Kwong**

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No new business.

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**Open Forum | JC Valeros**

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No questions or comments.

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**Ajourment | Motion to adjourn meeting by JC seconded by Michelle**

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Next Meeting will be on Wednesday, October 12, 2022

Upcoming PAC Meeting Dates for 2022/2023

November 9, 2022

December 14, 2022

January 11, 2023

February 8, 2023

March 8, 2023

April 12, 2023  
May 10, 2023  
June 14, 2023

<b>Qayqayt PAC 2021 - 2022</b>				
<b>Treasurer's Monthly Report - General Account</b>				
<b>June 8 to August 31</b>				
	<b>June 8 to August 31</b>	<b>Year to Date</b>	<b>2021 - 2022 Budget</b>	<b>Variance</b>
<b>Expenditures</b>				
PAC Office & Fundraising Supplies	63.34	347.48	450.00	(102.52)
PAC Meeting - Childminding		0.00	180.00	(180.00)
Hotluches.net software		315.00	420.00	(105.00)
Zoom Annual Membership		224.00	224.00	0.00
Foodsafe certification		25.48	52.00	(26.52)
Go Daddy domain purchase - qayqaytpac.ca		1.09	20.00	(18.91)
Bursaries		1,000.00	1,500.00	(500.00)
Classroom Discretionary Subsidy	1,169.23	6,662.33	8,200.00	(1,537.67)
Classroom Subsidy - Special Requests	83.52	230.44	1,000.00	(769.56)
Teacher/Staff Appreciation	368.42	368.42	300.00	68.42
Salema Noon Spring Program for Parents		367.50	250.00	117.50
Social Media Awareness Presentation		0.00	500.00	(500.00)
Social media screen time/relationship building - Nov 2021		500.00	500.00	0.00
Body Positivity & Acceptance - Jan 2022		400.00	500.00	(100.00)
Sports Day - High School Volunteer Lunch	50.00	50.00	50.00	0.00
Art mural with Mr. Charles		2,000.00	2,000.00	0.00
Teacher Appreciation Lunch	847.64	847.64	1,100.00	(252.36)
	<b>1,684.51</b>	<b>10,441.74</b>	<b>14,096.00</b>	<b>(3,654.26)</b> below expenditure budget
<b>Revenue:</b>				
DPAC Grant - for speaker	0.00	0.00	250.00	(250.00)
Olivers Labels		99.94	120.00	(20.06)
Mt Seymour Seasons Pass Sales		0.00	100.00	(100.00)
Face Masks - Qayqayt Spirit Masks	0.00	524.97	1,280.00	(755.03)
Purdy's Chocolates - Christmas		945.00	1,100.00	(155.00)
Qayqayt PAC Return-it Bottle Depot	0.00	0.00	50.00	(50.00)
Read-a-thon		3,369.03	0.00	3,369.03
Pizza Hut Lunch - Oct 2021		633.47	300.00	333.47
Greens & Beans Grill Cheese Lunch - Nov 2021		356.86	330.00	26.86
Woomi Sushi - Dec 2021		472.57	230.00	242.57
Kozak Ukranian food - Jan 2022		185.32	300.00	(114.68)
White Spot - Feb 2022		347.48	300.00	47.48
Kozak Ukranian Food - March 2022		221.01	300.00	(78.99)
Opa! Greek food - April 2022		336.06	300.00	36.06
Subway Fun Lunch - May 2022		308.36	300.00	8.36
Taco Del Mar - June 2022	409.57	409.57	300.00	109.57
Kernels Popcorn - Nov 2021		197.64	200.00	(2.36)
Serious Coffee - Mini Brownies - Jan 2022		225.38	200.00	25.38
Purdy's Valentines Chocolate Lollipops - Feb 2022		355.97	200.00	155.97
Cookies by Christina - April 2022		306.87	200.00	106.87
Doughnut Love - May 2022		247.70	200.00	47.70
	<b>409.57</b>	<b>9,543.20</b>	<b>6,560.00</b>	<b>2,983.20</b> above revenue projection

**Qayqayt PAC 2021 - 2022**  
**Treasurer's Monthly Report - Gaming Account**  
**June 8 to August 31**

	June 8 to Aug 31	Year to Date	<u>2021 - 2022</u> <u>Budget</u>	<u>Variance</u>	
<b>Expenditures</b>					
Memberships; BCCPAC etc		75.00	75.00	0.00	
Field Trips/School Presentations	1,682.59	7,285.25	9,800.00	(2,514.75)	
Workshop - TBA		0.00	2,000.00	(2,000.00)	postponed to 2022-2023
Grade 5 grad support	370.15	370.15	800.00	(429.85)	
Salema Noon's Spring Program for Kids - Body Posivity Online library		1,260.00	840.00	420.00	
Gaming Prize and Event costs 2019 - GASR reconciliation (Transferred to General Account)		729.43	729.43	0.00	
<b>Program/Event Contributions</b>					
Sports Day Ribbons	299.15	299.15	300.00	(0.85)	
Sports Day Snack Station	1,649.03	1,649.03	1,500.00	149.03	
Outdoor Equipment	0.00	0.00	1,100.00	(1,100.00)	
	<b>4,000.92</b>	<b>11,668.01</b>	<b>17,144.43</b>	<b>(5,476.42)</b>	below expenditure budget
<b>Revenue:</b>					
Provincial Gaming Grant	-	10,440.00	10,440.00	0.00	
	<b>0.00</b>	<b>10,440.00</b>	<b>10,440.00</b>	<b>0.00</b>	